



INVITATION FOR BIDS

NATIONAL COMPETITIVE BIDDING (NCB)

CONSTRUCTION OF TEVETA CENTRE OF EXCELLENCE (ADVANCE WORKS)

PROCUREMENT REF No. TEVETA/COE/2025-26/001

DATE OF ISSUE: 5TH JULY 2025

1. The Technical Entrepreneurial and Vocational Education and Training Authority (TEVETA) has budgeted funds for the Construction of TEVET Centre for Excellence at Area 43, Lilongwe City.
2. The Chairperson, Internal Procurement and Disposal Committee, TEVETA, now invites sealed bids from interested, eligible and qualified bidders who are currently registered in the **Unlimited Building Category** with National Construction Industry Council of Malawi (N.I.C.C).
3. Bidding will be conducted in accordance with Open Tendering procedures as contained in the Public Procurement and Disposal of Assets Act 2025 and Public Procurement Regulations of 2020 of the Government of the Republic of Malawi.
4. Interested eligible bidders may obtain further information from TEVETA and inspect the bidding documents at the address given below at 14(a) from **07:30 am to 4:30 pm from Monday to Friday**.
5. A complete set of Bidding Documents prepared in English may be purchased by interested bidders at 14(b) below upon payment of a non-refundable fee of **Twenty Thousand Kwacha (MWK20,000.00)**. The mode of payment will be through **TEVETA National Bank Account Number 1266349, at Capital City Branch**.

6. Bidding documents will be collected from Procurement and Disposal Unit, TEVETA P/Bag B406 Lilongwe 3, upon production of a valid receipt.
7. Please note that bidding documents will have to be collected in person and no document will be sent by mail under any circumstances.
8. A mandatory Pre-bid meeting shall be held at **13:30 hours on Tuesday, 15th July 2025 at TEVET Secretariat –Lilongwe**, followed by a site visit to the proposed construction site in area 43.
9. Bidders and/or their representatives and members of the public, may attend the opening of the bids on **31st July 2025 at 14:00 hours local time at TEVET Secretariat, TEVETA House, City Centre -Lilongwe.**
10. It is the responsibility of each Bidder to ensure that bids are submitted in accordance with "Instructions To Bidders" in the bidding documents, as non-compliance to the instructions will lead to disqualification and rejection of the bid.
11. Bids shall be valid for a period of 120 days after bid opening.
12. TEVET Authority does not bind itself to accept the lowest or any bid but reserves the right to exercise choice of the lowest evaluated substantially responsive bid in accordance with what it considers to be in its best interest.
13. Sealed bids clearly marked on the outer envelope with Bid Description and Procurement Reference Number must be deposited in the Tender Box at the address indicated at 14(c) below at or before **14:00 hours Thursday, 31st July 2025. All bids must be accompanied by a bid declaration of the bidder's total offered price in Malawi Kwacha.** Late bids shall be rejected and returned to the bidder unopened. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 14(d) at **14:05 am on Thursday, 31st July 2025.**
- 14 (a) Address documents may be inspected and issued:
Procurement and Asset Disposal Unit
TEVET Secretariat
Corner African Unity Road/Independence Drive
Private Bag B406
LILONGWE

- (b) Address payment will be made:
Senior Accountant's Office
TEVET Secretariat
Corner African Unity Road/Independence Drive
Private Bag B406
LILONGWE
- (c) Address for submission of Bids:
Procurement and Disposal Unit
TEVET Secretariat
Corner African Unity Road/Independence Drive
Private Bag B406
LILONGWE
- (d) Address for opening of Bids:
TEVETA Secretariat Boardroom
TEVETA House, City Centre
Corner African Unity Road/Independence Drive
LILONGWE